

**CITY OF PETALUMA**

**REQUEST FOR HEARING ON ADMINISTRATIVE CITATION**

(Request must be filed within 15 days of Citation Issue Date at the City Clerk's Office)

Name: \_\_\_\_\_ Citation No: \_\_\_\_\_ Citation Issue Date: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

I hereby request an administrative hearing to contest the administrative citation issued to me. I am contesting this administration for the following reasons (If you need more room, attach another sheet):

\_\_\_\_\_  
\_\_\_\_\_  
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\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_ I have submitted the full amount of the citation as a required advance deposit in the amount of \$ \_\_\_\_\_.

\_\_\_\_\_  
(Signature of Contesting Party)

Date: \_\_\_\_\_

For City Use Only:

Received \_\_\_\_\_ Postmark Date \_\_\_\_\_ Referred to \_\_\_\_\_

Appeal Denied: \_\_\_\_\_ Not timely (More than 15 days of the Citation Issue Date)  
\_\_\_\_\_ Insufficient Deposit