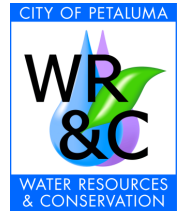




SEWER LATERAL REPLACEMENT GRANT PROGRAM

Department of Water Resources and Conservation
Petaluma, CA

Providing Responsible and Creative Stewardship of Our Water Resources



*Let the City of Petaluma partner with you
to replace your old leaky sewer lateral,*



*and the City of Petaluma
will help you pay for it !*

*City of Petaluma's Sewer Lateral Replacement Grant Program (SLRGP) will cover 50% of the cost, up to **\$2,000**, by following program requirements.*

For more information and before you hire a contractor, read the SLRGP program guidelines or call the city's Department of Water Resources and Conservation.

Not all applications will be approved and are subject to program qualification.

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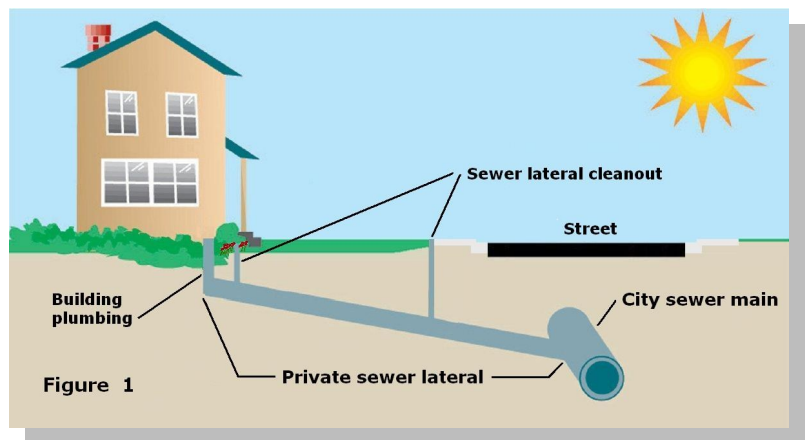
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Introduction

Within the City of Petaluma, the building lateral is defined as the portion of the sewer system, beginning at the junction with the house plumbing system, usually located two (2) feet from the foundation wall of the building, and extending to and including the connection to the public sewer main (see figure 1). The building lateral is the private property of the building owner who is, therefore, responsible for all costs relating to the installation, connection, maintenance, repair, reconstruction, alteration, abandonment or removal of the building lateral. These building laterals are often a significant source of infiltration and inflow, or "I/I." (*Ord. 2282 NCS §3 (part), 2007.*) (*Petaluma Municipal Code 15.40.060*)

The Sewer Lateral Replacement Grant Program, or "SLRGP," is designed to help defray a portion of the costs when the property owner or their agent is required to replace the entire lateral including the connection to the main.



IMPORTANT-Before beginning ANY construction work

1. Contact the Department of Water Resources and Conservation **707-778-4546**
2. A completed application must be submitted to the Department of Water Resources and Conservation (DWRC), along with a minimum of three (3) bids obtained from properly licensed contractors for review and determination of eligible costs.
3. Lateral inspection must be performed (see Inspection and Testing).
4. Fund obligation letter must be issued by DWRC.

Warning: If the above requirements are not met prior to commencement of construction work, the property owner is not eligible for funding from the City.

Amount Of Grant

The maximum amount of assistance for any one building lateral replacement or repair is 50% of the approved cost up to a maximum reimbursement of \$2,000 per building lateral. Only complete replacement of the building lateral or repair that completely eliminates infiltration and inflow is eligible for the program. The homeowner is responsible to notify their selected contractor that their entire building lateral must pass DWRC testing requirements (even if only a partial replacement was performed) in order to be eligible for reimbursement. Payment shall be made to the owner or owners.

Application

1. Before doing any work and submitting your application, contact the Department of Water Resources and Conservation at **707-778-4546**.
2. The property owner shall submit a completed sewer lateral replacement grant application prior to commencement of work.
3. The application will be reviewed by the DWRC staff, and determination of eligibility will be made by the department Director or designated representative whose decision shall be final.

Grant funds are available starting July 1, 2010 for the 2010/2011 program. Funds will be obligated on a first-come, first-serve basis until all funds are allocated or the end of the fiscal year (June 30, 2011). Funds will be allotted for a period not to exceed ninety (90) days from approval. This shall include all work, inspection, and payment to Contractor by Applicant. **Work not completed by June 30, 2011, will not be eligible for payment.**

For consideration of the FY 2010/2011 SLRGP, applicants must complete the current application form and submit the form on or after July 1, 2010. You can get an application at the Department of Water Resources, the Public Works Department, or online at www.cityofPetaluma.net

Inspection and Testing

A closed circuit TV (CCTV) inspection must be performed to assess the lateral condition prior to any work being done under this program.

The property owner must schedule a CCTV inspection with his/her contractor and DWRC staff prior to repair or replacement of the building lateral in order for grant funding to be authorized.

Air Testing may be required if CCTV inspection does not adequately reveal *qualifying structural damage to the building lateral. If obvious damage or defects are noted, the air testing will not be required.

CCTV inspection shall be performed by a qualified independent contractor and observed by DWRC personnel who will document the inspection and testing information.

**Qualifying structural damage: roots, cracks, broken pipe, offsets, voids, infiltration etc.*

FAQ - How to Apply for a Lateral Replacement Grant

Q. Who should I call if I have any questions?

A. Please call the Department of Water Resources and Conservation at **707-778-4546**

Q. What do I do after I receive my application?

A. After you receive your application forms, you will need to fill out Sections I and II of the Application and provide a plan view sketch of your property including the building, building lateral, and street location.

Q. How do I get my building lateral CCTV inspection done?

A. After you submit your application with sections 1 and 2 completed, your application will be reviewed and you will receive a call confirming review of your application. You may then set up a CCTV inspection of your building lateral with a qualified contractor and DWRC representative.

Q. When will testing be required?

A. Air Testing may be required if CCTV inspection does not adequately reveal qualifying structural damage to the building lateral. (See Inspection and Testing)

FAQ (continued)

Q. From whom can I get price quotations?

A. You can get price quotations from contractors licensed to perform underground sewer construction. You can obtain a list of contractors from the Department of Water Resources and Conservation who are aware of the Petaluma's Sewer Lateral Replacement Program.

Q. How many quotes do I obtain?

A. For cost comparison you need to obtain three (3) quotes. These three quotes are essential in determining appropriate construction costs for the method of work you choose to have done. As a service to you these quotes may be reviewed by the Department of Water Resources and Conservation to help answer any question you may have.

Q. How do I know if I have qualified for the SLRGP?

A. After your application has been review and the CCTV inspection has been preformed and evaluated by the DWRC. Within ten business days you will be sent an approval letter stating that the condition of your building lateral has met the conditions of the program and funds have been obligated for your project.

Q. Do I need any permits for this work?

A. Yes, you will need an encroachment permit from the Department of Public Works if you are doing work in the public right-of-way or connection to a public utility. Please call **707- 778-4474**.

Q. After I have received my funding obligation letter, what happens next?

A. Once you have received your fund obligation letter, you will be able to select a contractor and commence work. However, prior to commencement of work you need to make sure you have obtained necessary permits needed for the job.

Q. When do I need an inspection?

A. A site inspection is required by DWRC personnel after the new sewer line has been installed, but prior to any trench backfilling. DWRC personnel will witness testing, if necessary, of the entire line from the building foundation to the connection to the main. Testing will be performed by your contractor.

Q. What happens after the site inspection?

A. Once inspection is complete, you need to submit your paid in full invoice to the Department of Water Resources and Conservation for the work performed. The City will then process your request for reimbursement. Payment will be made within 4 to 6 weeks.

Remember, it is the owners responsibility to fully complete and submit the program requirements !

Department web site: www.cityofpetaluma.net/wrcd/programs

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