

**CITY OF PETALUMA  
ANIMAL SERVICES ADVISORY COMMITTEE  
OCTOBER 1, 2008  
MEETING MINUTES**

**Committee Members:** Tim Christensen, Eileen Hallock, John Cerini, Nancy Manchester, June Gerron, Jonathan Long, Grant Garl

**Absent:** John Elliot, Jr., Barbara Van Gennep, Samantha Freitas (Council Liaison)

**Staff:** Nancee Tavares, Kathy Sousa

- I. Call to Order** – Meeting called to order by John Cerini at 7:05 p.m.
- II. Approval of Draft Minutes** – Motion to approve minutes by Eileen Hallock; seconded by Tim Christensen.
- III. Public Comment** – None present
- IV. Committee Comment** – Jon Long explained that he had a meeting with Marcelle Guy and Susan Elwood at Marcelle’s home. They asked when the feral cat recommendations would go to the City Council. Nancee explained that due to the current budget crisis as well as the fact that there are many proposed changes to Chapter 9 of the Municipal Code, there has been no date set. The feral cat recommendations have not yet been forwarded to the City Attorney. Jon was told that all contact from the public on the issue should be directed to Mike Cook, Police Lieutenant. All committee members said that the Advisory Committee has spent a great deal of time on this issue and that the Committee needs to move on to other pressing issues. Chair John Cerini asked if members are willing to take minutes on a three-month rotational basis. Eileen Hallock suggested that all members be required to take turns.
- V. Shelter Report** – Nancee Tavares explained that one of the two fulltime Shelter Assistants (Sara Crosson) has received her layoff notice, effective November 1, 2008. Kathy Sousa said adoptions have slowed and shelter is seeing an increasing number of animals, including those surrendered because owners have lost their homes. Several members expressed willingness to staff front desk. Eileen Hallock offered to do data entry and suggested setting up an emergency help email list for when shelter front office is short-staffed. Nancee will email members with times, duties, etc.
- VI. Subcommittee and Fundraising Goal** – Jon Long and Pamela Morris have coordinated the raffle for a trip for two to Ireland. One-thousand tickets will be sold at \$20 each, with a goal of grossing \$20,000 and netting close to \$15,000 after trip costs. Drawing is aimed for March 16, 2009, depending on ticket sales. *See VIII.*
- VII. Subcommittees and Updates** – Jon Long and Grant Garl met with the Friends of the Petaluma Animal Shelter (FOPAS) to discuss possible joint fundraising activities and

to learn more about the organization. John Cerini joined the fundraising subcommittee. Eileen Hallock briefly discussed education ideas and Nancee Tavares explained what she now does in schools. Eileen will set up Day of the Dead altar for pets at the shelter.

- VIII. Voting on Sale of Trip Raffle Tickets** – Discussed methods of selling trip raffle tickets, including booth at November 8 & 9 Crafts Fair at Community Center. Nancy Manchester, Grant Garl, John Cerini, June Geron and Nancee Tavares all volunteered. Grant can help set up booth. Other selling opportunities include in front of stores and at other events. Pam Morris explained that there will be fewer opportunities because of the time of the raffle. (No Farmers market, etc.) Nancee will place ad in Independent Journal because of past success. Jon Long made the motion to approve sale of trip tickets, with Pam Morris seconding. All approved.
- IX. Future Agenda Items** – No suggestions were made.
- X. Meeting Adjourned at 8:15 p.m.**