

**CITY OF PETALUMA  
ANIMAL SERVICES ADVISORY COMMITTEE  
SEPTEMBER 3, 2008  
MEETING MINUTES**

**Committee Members:** Pam Morris, Eileen Hallock, Jon Long, John Eliot, Jr., Tim Christensen, John Cerini, Grant Garl

**Council Liaison:** Samantha Freitas

**Committee Members absent:** June Gerron, Nancy Manchester

**Staff:** Nancee Tavares, Kathy Sousa

- I. Call to Order** – Meeting called to order by John Cerini at 7:03 p.m.
- II. Approval of Draft Minutes** – Motion to approve minutes by John Eliot; seconded by Eileen Hallock
- III. Public Comment** – None
- IV. Committee Comment** – Eileen Hallock announced that the shelter will host a Day of the Dead display in the shelter lobby October 3 through November 3. The event is part of the Petaluma Arts Council. Proceeds will benefit the shelter.
- V. Shelter Report** – Nancee Tavares explained that the City might institute as much as a 30% reduction in General Fund budget. Kathy Sousa said the impact on the shelter would mean more marginal animals might have to be euthanized because shelter would lack the funds for medical tests such as senior blood panels and x-rays. Nancee announced that Riverfront Art Gallery is holding a benefit showing and open house on Saturday evening, September 27. A portion of the sales will be donated to the shelter. Nancee announced that the shelter will participate in the Bay Area Pet Fair (Marin Civic Center) this weekend.
- VI. Complying with the Brown Act** – Committee chair John Cerini discussed the Brown Act, California’s open public meeting law, and what the committee members must do to comply. Councilmember Samantha Freitas explained that the City holds a Brown Act training once a year and suggested that Nancee find out when it will be so members can attend.
- VII. Goals and Objectives of Subcommittees** – A decision was made that the *fence subcommittee* and the *legislation subcommittee* are no longer needed. Legislation subcommittee may be formed as need arises. All members agreed that the *education subcommittee* is much needed and stressed need to educate our Spanish speaking community. (Nancee said that she is still making school presentations.) Suggestions to contact LaVoz, the Spanish language newspaper and Hispanic Chamber of Commerce. Subcommittee members John Eliot, Tim Christensen, Pam Morris and

Eileen Hallock will meet to discuss priorities. Staff will develop a list of top priorities for education. *Fundraising subcommittee* is very relevant. Members are Samantha Freitas, Grant Garl, Jon Long and Pam Morris. Subcommittee chair Jon Long asked staff to come up with a goal figure. Money could be used for medical procedures and tests some animals need prior to being placed up for adoption. All agreed that the *events subcommittee* is still relevant. Members are Pam Morris (chair), Eileen Hallock and Samantha Freitas. Nancee Tavares will ask Nancy Manchester and June Gerron if one would like to join subcommittee. Eileen will investigate having information table at the remaining Saturday Farmers' Market.

**VIII. Updates from Subcommittees – Fundraising:** John Long and Grant Garl will meet with Friends of the Petaluma Animal Shelter board of directors at the group's September meeting. The subcommittee is discussing a trip for two to Ireland as the next fundraising activity. This event will be discussed at the October meeting.

**IX. Calendar for Remainder of Fiscal Year –** All agreed that meetings should continue on a monthly basis, to be held on the first Wednesday of each month.

**X. Meeting Adjourned at 8:26 p.m.**