
PETALUMA PEDESTRIAN AND BICYCLE
ADVISORY COMMITTEE
MINUTES

Wednesday, October 24, 2007

6:00 – 8:00 P.M.

LIBRARY ROOM

11 English Street, Petaluma, CA 94952

1. ROLL CALL: Committee: Album, Arras, Asselmeier, Barrett, Choi, Lofroos, Tacy*, Tarr, Yetter
Staff: Scott Duiven, City General Plan Staff Planner * Chairperson
2. APPROVAL OF MINUTES: no action taken on October 10, 2007 Minutes.
3. PUBLIC COMMENT: The Committee will hear public comments only on matters over which it has jurisdiction. There will be no Committee discussion or action. The Chairperson will allot no more than five minutes to any individual. If more than three persons wish to speak, their time will be allotted so that the total amount of time allocated to this agenda item will be 15 minutes.

Public Comment - it was noted that Chris Arras, Teresa Barrett and Pamela A have been appointed to serve on the Development Code Advisory Committee, and that it would be useful to have PBAC members give consideration to which aspects of the zoning code (perhaps that affect ped/bike related issues) need updating.

4. OLD BUSINESS:
 - a. Leashed dogs and signboards on sidewalk - continued, as Dave Webster is not in attendance and he was spearheading this matter through a letter to council.
 - b. Bike/Ped count checks - Bike/ped counts were completed at 8 locations within the City. Completing the bike /ped counts assists the City in comparing modes of transportation from year to year, rate of helmet wearing, rate of riding the wrong way, etc. This data also will assist the City in applying for grants for education/awareness etc. PBAC discussed seeking a sponsor for giving away more helmets.
5. NEW BUSINESS:
 - a. Short Term priorities for improvements to bike/ped system. Chair asked for ideas for this for recommendation to City staff. Members pointed out that when the new General Plan is adopted it would have priorities set forth in it for long and short-term priorities. Committee discussed that priorities may include: improving the surface of the Lynch Creek Trail; improving the safety of the intersection crossing at McDowell/Washington; improvements to the NB on ramp to 101 at Washington (need to get Frank's input on this); and the Hwy 101 over crossing at old Kenilworth school - use funds to make it ADA compliant?
 - b. Minuteman Press Façade Project. Marja presented draft conditions of approval for Committee review and action.
 - c. Eyes wide open. Committee discussed usefulness of inviting city council, planning commission and SPARC members on a tour of city projects - future and past, success stories and problematic

facilities. Committee agreed this was a good idea and needed further refinement at future meetings.

- d. Appointment of permanent secretary. Members felt it is not appropriate to ask one person to serve this function at all meetings. In practice recently, this task has been a rotating one and a member volunteers at commencement of meeting. Teresa B. will ask for guidance from City Staff as to what type of minutes must be kept and whether a city staffer should be assigned to take them for the committee. To date we have had brief action oriented minutes. Committee deferred action on approval of the minutes from the September 26, 2007 meeting until more information is obtained re the level of detail required to be included in the PBAC minutes. May the minutes be action minutes only?

6. COMMITTEE REPORTS

- a. Compliance and Safety: No report.
- b. City Council – Teresa reported that she will forward concerns about improving bike/ped ADA access at the Kenilworth over-crossing as part of the Marin Sonoma Narrows improvements for inclusion in DEIR.
- c. Planning Commission- No report (Chris left to attend Technology Meeting).
- d. Music, Parks & Rec - city encouraged to pursue additional public funding such as matching funds to fund E Washington Ball Park; city may look into selling debt to fund the park development.
- d. Public Works- no report as Frank not in attendance.

7. NEXT MEETING: November 14, 2007

ADJOURNMENT

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