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PETALUMA PEDESTRIAN AND BICYCLE  
ADVISORY COMMITTEE  
MINUTES

Wednesday, September 26, 2007

6:00 – 8:00 P.M.

CONFERENCE ROOM 2

11 English Street, Petaluma, CA 94952

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**1. ROLL CALL:** (a quorum of seven members were present at about 6:00pm):

**Committee:** Album, Arras, Asselmeier, Choi, Lofroos (absent), Tacy (Chairperson),  
Tarr, Webster, Yetter

**Staff:** Frank Penry, City Traffic Engineer  
John Siragusa, Transit Manager

**2. APPROVAL OF MINUTES:** The proposed minutes of September 12, 2007, were unanimously approved by all members then present.

**3. PUBLIC COMMENT:** The Committee will hear public comments only on matters over which it has jurisdiction. There will be no Committee discussion or action. The Chairperson will allot no more than five minutes to any individual. If more than three persons wish to speak, their time will be allotted so that the total amount of time allocated to this agenda item will be 15 minutes.

Allen mentioned that a City Council liaison will be appointed at the October 1 Council meeting.

**4. OLD BUSINESS:**

**a. Safe Routes to School. Draft Letter to City Council**

Bernie Album drafted a new letter to be forwarded to the City Council asking them to urge the Petaluma City School District to take advantage of the Police Department's bike rodeo programs and to encourage the School District to work with the City on future Safe Routes to School grants. Following discussion about the letter and its content, Pamela Asselmeier agreed to incorporate changes suggested by PBAC members and forward to Bernie Allen, who will then sign and forward the letter to the City Council via the Mayor. A motion authorizing the above course of action was made, was seconded and the vote was called, with the motion passing unanimously.

**b. TFCA Grant. Presentation by John Siragusa. Discussion. Joint meeting with TAC.**

John Siragusa has obtained approval from the Petaluma City School District to survey parents and students on transit use to school. John was open include any survey questions that PBAC would like to ask. John was unsure of the timeframe for this project, but suggested that members bring potential questions to the next PBAC meeting.

John Siragusa briefly described the \$143,528 Transportation Fund for Clean Air (TFCA) grant that the City was awarded (funds not yet received). The grant will primarily be used for bike lockers and bike racks at transit stops and marketing materials (a handout with the proposed breakdown of the various expenditures was provided by John). Installation of bike lockers and racks will not begin until Spring 2008 at the earliest; as to locations, John solicited the input and suggestions of PBAC (a topic which can be agendaized for a future PBAC meeting).

John Siragusa also announced the new 3X bus route that serves eastside schools and the Boys & Girls Club. This route will be free for an inauguration period. Ridership has been promising even though there has been little publicity surrounding it.

**c. 200 Kentucky Drive (Old B of A) (Becky Schuerman Choi)**

Because many of the Committee's previous comments on this project had been incorporated into the new plan, the only recommendation pertained to the types of bike racks the developer should consider.

**d. PSC Kitchen (Bernie Album)**

In addition to the recommendations to include bicycle parking, PBAC also recommended that sidewalks be installed along Erwin Street. Frank reported that Staff was reviewing the sidewalk issue.

**e. Plaza North Expansion (Allen Tacy)**

PBAC discussion of this project was focused on bicycle parking and pedestrian circulation.

**f. Plaza South Renovation (Becky Schuerman Choi)**

Frank Penry reported that the City recently received a resubmittal of this project, so PBAC will develop recommendations based upon the new plans.

**5. NEW BUSINESS:**

**a. Unleashed Dogs on Streets; Signboards on Streets (Dave Webster)**

Dave Webster distributed copies of Chapter 13.04 "Obstruction to Public Ways" of the Municipal Code. Dave will ask Joe Garcia, Enforcement Officer, if he would be willing to attend a PBAC meeting to talk about the Code issues we often discuss.

**b. Rebecca Drive, Bantam Way, Bodega Between Webster and Howard Bike Classification**

PBAC approved the following bikeways:

- Bantam Way – leave as a proposed Class II with the understanding that if bike lanes are not feasible, the roadway can become a Class III according to a Bicycle and Pedestrian Plan policy.
- Rebecca Drive – proposed Class III
- Bodega Avenue – PBAC approved reclassifying the street to proposed Class III at the May 9, 2007, meeting.

**c. Poultry Producers Parking Lot South McDowell Extension**

Allen Tacy provided the plans for additional parking at Petaluma Poultry. PBAC recommended a sidewalk along South McDowell Extension and bicycle parking.

**6. COMMITTEE REPORTS:**

**a. Compliance and Safety; Bike/Pedestrian Checks (Becky Schuerman Choi)**

Becky reminded those that are assisting with the annual bicycle and pedestrian counts to give her their counts sheets.

Mara Tarr said that the owner of Petaluma Valley Athletic Club would be willing to meet with Frank Penry to discuss a red curb on Old Corona Road at Industrial.

**b. Recreation, Music and Parks Commission (Marja Tarr)**

Marja Tarr reported that the clean-up on September 15 was very successful. Their meeting on October 22 will include discussion about the East Washington Park which received a \$2 million grant from the Open Space District.

Dave Webster asked if the Parks Department had jurisdiction over the floating docks in the Turning Basin. Gates have been installed, the public is no longer allowed on the docks near the yacht club, and Dave believes that the gates should remain unlocked during the day. Frank Penry said that the gates were installed at the request of the Petaluma Downtown Association.

**c. Planning Commission (Chris Arras)**

No report.


**d. Public Works (Frank Penry)**

Frank Penry wanted members to know that public hearings will begin for the Santa Rosa Bicycle and Pedestrian Plan.

The next Safe Routes to School grant applications are due at the end of November. Public Works will resubmit last year's project – the crossing on Washington Street at the Petaluma Ring Trail.

**7. NEXT MEETING: October 10, 2007**

**8. ADJOURNMENT 8:10 p.m.**

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