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PETALUMA PEDESTRIAN AND BICYCLE  
ADVISORY COMMITTEE  
MINUTES

Wednesday, October 8th, 2008

6:00 – 8:00 P.M.

CONFERENCE ROOM 2

11 English Street, Petaluma, CA 94952

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**1. ROLL CALL:**

Committee: Present: Asselmeier, Barrett, Lofroos\*, Hatheway, Hauswald, Tarr,  
Webster

Absent: Yetter and Arras (joined after commencement of mtg)

Staff: Frank Penry, Traffic Engineer; Scott Duiven, Senior Planner

\* Chair

**2. APPROVAL OF MINUTES:** Minutes of September 24, 2008, were approved with revisions to 5.B and 7.A. 1).

**3. PUBLIC COMMENT:** The Committee will hear public comments only on matters over which it has jurisdiction. There will be no Committee discussion or action. The Chair will allot no more than five minutes to any individual. If more than three persons wish to speak, their time will be allotted so that the total amount of time allocated to this agenda item will be 15 minutes.

Members of the public present: Representatives of the Pinnacle Homes Project - Stephen LaFranchi and Andrea Chapman who spoke about the project which is on the agenda for discussion (5B). Also, Jezra Lichter was in attendance; Jezra previously attended a meeting and proposed that the Petaluma City Council should consider using Fifth Street as a bicycle boulevard. Becky Choi was also in attendance.

**4. OLD BUSINESS:**

A) Pedestrian and Bicycle Safety

1) Discussion/Action regarding donation of safety items to Petaluma Public Library. (Lofroos)

Chair Lofroos reported that with respect to the purchase for donation to Petaluma Public Library of the "Effective Cycling" DVD, further investigation needed to determine cost and availability. This item is continued for consideration and further action.

- B) Web-Page Information
  - 1) FTP page-update on feasibility/access. (Staff)  
Staff Duiven reported that there is a way to make resources, including past Conditions of Approval on projects, available to PBAC members. Committee discussed how to organize the information, and consider listing by date and/or name(s) of project. Committee encouraged to think of what other documents or resources would be useful and used by future committee members. It was noted that, due to recent staff layoffs, the timing of implementation of this would be delayed and not on high priority list.
- C) Update on SPARC and Planners' Zoning Requirements in Regards to Bicycle Parking - Reconstruction vs. New Construction (Barrett)  
Council Member Barrett reported that, concerning the issue of whether projects under a "Reconstruction" designation (vs. a new construction designation) are subject to the new development code, Community Development Assistant Director White stated that it is the City's policy to review such reconstruction projects under the new development code, but that it is not adopted ordinance to do so.
- D) Compliance & Safety  
Committee Member Webster reported that the bilingual bicycle safety leaflets are being prepared for Committee approval to be available at retail places where bikes are sold.
- E) Pedestrian & Bicycle Counts for 2008. Chair Lofroos reported that most of the counts have been completed but there are a few additional dates/locations to be performed. All counts should be completed within a week; members offered to cover the additional count requirements.

## 5. NEW BUSINESS:

- A) Meeting Minutes and Development Review - procedural issues within the committee (Duiven)  
Staff Duiven and Penry led a discussion regarding Duiven's memo to PBAC dated October 6, 2008. Discussion included staff's advice that a project deemed "incomplete" by the Committee does not warrant Committee time for discussion regarding specific Conditions of Approval (COA). However, it does warrant discussion of big picture concerns, as these projects often come back again with very different project elements and details. In the future, all Committee Members may get a full package of project materials for review prior to meetings, instead of the Chair only. Committee discussed that it can no longer use the existing COA review template and that it needs to develop a new template linked to the current General Plan and Bike Plan to lead the Committee through project review.

- B) Pinnacle Ridge (Arras)  
Committee discussed this in order to give comments to Planning Commission via Liaison Arras. This was NOT a formal review. Application representatives from LaFranchi Engineering were present to lead the Committee through the plans in regards to: improvement of I street frontage, creation of a Class I multi-use path parallel with I street, and a multi-use path switch backing along the rear of the project in HOA-owned property up to the connecting trail with the newer Westridge Knolls subdivision. Possible parking will be available in Parcel C. LaFranchi noted that the city lacks criteria for development of paths within the urban separator on extremely steep slopes. City will work with developer to establish appropriate guidelines. PBAC asked that "Share the Road" signs be installed along I street to warn automobile drivers of the change in condition. Path along switchback will likely not be ADA compliant due to steepness and will likely be all weather surface with decomposed granite with binding agent. PBAC will formally review this project in the near future, and then it is expected to return to Planning Commission. Committee thanked LaFranchi staff for the opportunity to add value to the project.
- C) Bike Boulevard: 5<sup>th</sup> Street (Keller), from Washington to Mountain View.  
Staff Duiven commented that there was good reason to designate 5<sup>th</sup> Street as a boulevard and in fact the City had been studying this option for some time; one major obstacle is funding. This would need to be taken to the affected neighborhoods for input and comment. May need to apply for a planning grant to study the impacts of this change. There is general support from staff and PBAC for this effort.

6. **APPROVAL OF AGENDA:** October 22, 2008

4A, 4B, 4D, 4E and 5B from last agenda are to be included.

7. **COMMITTEE REPORTS:**

- A) Council Comment (Barrett)  
None.
- B) Parks, Recreation & Music Commission (Tarr)  
Committee Member Tarr said that the Commission was continuing to visit park facilities in town. The City will be planting 150 trees in Petaluma, at various locations, starting next week.
- C) Planning Commission (Arras)  
Commission reviewed Pinnacle Homes development and asked for it to come back for further review.
- D) Petaluma Development Code Committee (Arras/Barrett/Asselmeier).  
None. Committee has not met due to staff layoffs and other burdens of government.
- E) Sonoma County BPAC (No Report)

F) Sonoma County Bicycle Coalition (Maunder)  
SCBC Velopalooza fund raiser coming next weekend. Efforts to allow bike access through a portion of Oakmont property were successful based on original grant of access.

G) Public Works (Duiven)

D St bridge closure expected to end sooner than expected. Scott Duiven reported due to additional City layoffs, all Committees to expect fewer staff hours available for liaison work and non-pressing matters. Frank Penry was laid off to be effective October 31, 2008. The Committee acknowledged all the diligence, assistance and value both Frank Penry and Scott Duiven offer to the Committee and are valued. Frank Penry will be sorely missed and all wished him the best of luck in his next pursuits. Staff, Larry Zimmer, will be applying for a grant to continue the Lynch Creek Trail from North McDowell Boulevard to Sonoma Mountain Parkway. City received grant funding and will be installing street pavement treatment to permit safer crossing of East Washington at the Airport; work to begin soon.

8. ADJOURN: 7:50pm

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FUTURE AGENDA ITEMS: