



PETALUMA PEDESTRIAN AND BICYCLE ADVISORY COMMITTEE MINUTES

Wednesday March 11, 2009
6:00 – 8:00 P.M.
27 HOWARD STREET
11 English Street, Petaluma, CA 94952

1. ROLL CALL:

Committee: Asselmeier, Hatheway, Hauswald, Lofroos*, Renée, Tarr, Webster, Yetter
Absent: Arras; came in at 6:45 pm – Tarr * Chair
Staff: Scott Duiven, Senior Planner

2. APPROVAL OF MINUTES: Approved minutes of February 11, 2008

3. PUBLIC COMMENT: None

4. OLD BUSINESS:

A) Conditions of Approval Template (Duiven)

Stage 1 - Completeness review can be done by a subcommittee as time frame does not always coincide with PBAC meeting schedule, review should focus only on issue of completeness, e.g. whether or not information is sufficient for PBAC to review, comment, and provide conditions. If incomplete, then simply state additional information needed.

Stage 2 - Upon a "Complete" designation, review and recommended conditions of approval are to be addressed by the entire committee at a scheduled meeting.
Discussion continued to April 8th, 2009.

B) Annual Butter & Egg Valet Parking (Webster)

Again at the Mail Depot (thanks Maureen). Need volunteers.

Motion approved to have Brian Mealins fabricate bike racks (less cumbersome, mobile design than our barricades). Payment for their manufacturer to come from our valet bike parking tips. Brian will own and store racks and we can use them for future events.

C) Bike Racks- Discussed where bike racks are needed and where they are under-utilized. An inventory would be useful for future location/relocation. A list will be maintained by public works staff, forward ideas to Scott Duiven, implementation will occur as opportunities arise.

5. NEW BUSINESS:

A) Bike to Work Fundraising Letter Approval (Yetter)

PBAC has decided to limit its participation in Bike to Work Week (BTWW). The PBAC will hang the banner and approved the cost of hanging the banner. PBAC will ask the Phoenix Theatre to utilize their marquis for the BTWW announcement. The PBAC will continue to honor school participation with trophies for highest number of cyclists (and cash awards if time allows). Check with school contacts; locate trophies for engraving next winner. Solicit contributions for school's cash awards (Yetter's letter).

PBAC will consider focusing on participation in Safe Routes to School, and Walk and Roll to School in October instead.

PBAC also wants to consider focusing on Bike Skills classes.

B) Potential Future Projects/Grant and Funding Sources

1) "Low hanging fruit" list (Committee/Staff) - Go over "low hanging fruit" project list and prioritize short-term, dry season projects, such as striping which could be completed with City-forces and limited cost.

2) List new ideas, implement new Bicycle and Pedestrian plan and develop bike rack program.

3) Motion approved allowing Kit Lofroos to send letter of support from PBAC for SR2S grant proposal and any other upcoming grant proposals.

C) Parks, Recreation & Music Commission Presentation

Chair Lofroos, Committee Member Asselmeier and Council Member Renée to go to April 15th Recreation, Music and Parks Commission meeting to introduce PBAC's considerations, which are: trails, connecting with parks, need for future signage project, bike rack needs, etc. PR&MC meets third Wednesday of every month, 7pm City Hall, Council Chambers.

6. APPROVAL OF AGENDA: April 8, 2009

7. COMMITTEE REPORTS:

A) Council Comment (Renée)- El Rose appeal March 16th, 2009

B) Parks, Recreation & Music Commission (Tarr)

C) Planning Commission (Arras)

D) Sonoma County BPAC (Album)

E) Sonoma County Bicycle Coalition (Maunder)

F) SCTA CBPAC (Duiven)

G) Public Works (Duiven)

8. ADJOURN 7:30 p.m.