

1
2 **3) Gabriel Lanusse** – Carr introduced Park Maintenance Worker II Gabriel Lanusse.
3

4 **PETITIONS AND COMMUNICATIONS - NONE**

5 **OLD BUSINESS**

6
7 **1) Use of Proposition 40 funding for deferred maintenance projects in parks – (Cont'd from**
8 **meeting of June 19, 2002) – Carr**
9

10 **Carr** – As a follow up from the June 19th meeting, Bruce Hagen developed a matrix with different
11 ratings: legal, safety, prevention, leverage, and costs for evaluating projects and their costs. Parks and
12 Landscape Manager Ed Anchordoguy has completed the list of existing maintenance projects based on
13 the information received from his staff and has based cost estimates on current projects and contractor
14 estimates.

15
16 As a result of the State Park Bond, an anticipated \$250,000 of Per-Capita funding will be received by
17 the City at the beginning of 2003; consequently, not all projects on the list will be funded.
18

19 At the last meeting, Ken McCoy volunteered to approach the service clubs and organizations to adopt
20 the list of drinking fountains projects. Carr's suggestion is to defer prioritizing those projects at this
21 time and instead request the assistance of the service clubs and other community groups to work on
22 them.
23

24 Carr reviewed the list of projects and asked the Commission to prioritize the projects that can be
25 accomplished when funds become available and make a recommendation to the City Council.
26

27 Following discussion, the Commission developed the following priority list:
28

29 • **Restrooms:**

30 Lucchesi (roofing and new fixtures), Oak Hill (new fixtures, not ADA), Walnut (not ADA).

31 • **Paving:**

32 Wickersham paths, La Tercera paved areas, Petaluma Community Center parking lot, Swim Center
33 picnic and dumpster area.

34 • **Tennis Court Resurfacing:**

35 Mc Near (2 courts), Del Oro (1 court), Lucchesi (4 courts).

36 • **Irrigation Renovation:**

37 La Tercera, Miwok, Wickersham (tank and pump installation).
38

39 **Estimated renovation cost - \$296,000.**
40

41 **Bruce Hagen** – Requested that the Commission consider committing \$10,000 as seed money for the
42 Lafferty Park defense fund.
43

44 **Mike Healy** – Believes that the City Council is very sensitive about how much money the City has
45 already committed to Lafferty and would prefer not to use any more resources.
46

1 **Carr** - The City will be receiving \$250,000 one time only. An additional \$30,000-\$50,000 could be
2 obtained from the Roberti Z'berg grant, but in the past Petaluma did not qualify to receive those funds.
3 He will be asking the State about the reasons for the disqualification.
4

5 Mike Healy made a motion that the recommended list of projects amounting to \$296,000 be presented
6 to the City Council for approval, seconded by Marja Tarr, and unanimously approved.
7

8 **2) Park Master Plan Process and Schedule**

9

10 **Carr** – John Kinsella, Bruce Hagen, Ed Anchordoguy, and Carr met on July 16 and reviewed the
11 documentation distributed tonight to the Commission
12

13 The Commission was considering the possibility of using a parcel or sales tax and some capital
14 improvement funding for the parks system. On a parallel track, Carr is considering a long-term
15 solution, which is to wean the park system partially or totally away from the general fund. His goal is
16 to include the maintenance of the school athletic fields in that process and place them under the same
17 umbrella. He asked John Kinsella to explain the Park Master Plan timeline and process discussed at
18 the meeting.
19

20 **John Kinsella** – Distributed a planning calendar and indicated that the subcommittee is considering
21 the following:

- 22 • **Developing a Survey** – to obtain input from the community about their park needs to be included
23 with the water bills.
- 24 • **Road Show Meetings** – with Commissioners participation, which will be mostly to create
25 enthusiasm and alertness among various community groups and organizations throughout the City
26 about the quad meetings.
- 27 • **Quad meetings** – in the four quadrants of the City to solicit input from the community about their
28 long-term needs for park usage.
- 29 • **Publicity** – to develop a video which can be used for presentations and for viewing on PCA.
30

31 **Carr** – Joe DeVito from Petaluma Community Access is willing to develop a short video regarding the
32 park system, which would promote the Park Master Plan process at the quadrant meetings and aid the
33 Commissioners when they make presentations to community organizations. For a minimal cost, Joe
34 DeVito will be showing the video on PCA during the entire month of September prior to the public
35 meetings.
36

37 There was discussion about alternatives in regards to the survey format, content, and distribution, and
38 about ideas regarding the length and content of the video that will be used for presentations.
39

40 **Ken McCoy** – Would like to ensure that people who live in apartments, condominiums, or townhomes
41 receive the survey since a great majority of them do not receive water bills.
42

43 **John Kinsella** - Suggested forming a team to develop the survey. The proposed survey could be
44 presented to the Commission by next month and then sent to the public so we can have the responses
45 back by next November.
46

47 **Carr** – Suggested that a flyer advertising the future public meetings be included with the water bills.
48 The flyer could suggest that people take a look at the upcoming recreation brochure received in every

1 Petaluma home, which could contain a full survey that could be mailed back or dropped off at the
2 Community Center or City Hall.

3
4 **Marja Tarr** – Suggested using the youth organizations in the City to promote what the Commission is
5 trying to accomplish and to handout the surveys to the parents whose children are involved in sport
6 activities. Soccer membership has about 3,000 people, total little leagues about 800 families, and
7 softball about 700 families.

8
9 **John Kinsella** – Regarding the neighborhood meetings, he suggested presenting a list of suggestions
10 and asking for public input. He emphasized the need to form a team to work on the survey that will be
11 presented to the Commission next month, and encouraged Commissioners to participate and chose the
12 categories that they would like to work on.

13
14 ▶ **Surveys** – Carr and Bruce Hagen.

15 ▶ **Road Show Meetings** - John Kinsella, Marja Tarr and Ken McCoy will be updating the mailing list
16 and planning the contents.

17 ▶ **Quad Meetings** - Ken McCoy will be finalizing the locations and times.

18 ▶ **Publicity** - Carr volunteered to work with Joe DeVito on publicity (video and flyers) and said that
19 staff will be involved in all the areas with the Commission.

20
21 John Kinsella will be contacting Bob Kates and Elaine Ramirez and requesting their participation.

22
23 **Carr** – At the next Youth Commission scheduled on July 23rd, he will be presenting the Commission’s
24 ideas regarding the Parks Master Plan and requesting youth involvement.

25 **NEW BUSINESS**

26 **1) Grange Property – Possible site for dog exercise area – Discussion (Carr)**

27
28
29
30 **Carr** – At the June 19th meeting, Commissioner Ken McCoy requested that the Grange Property be
31 placed on the July agenda in order to consider the possibility of using the site as a dog exercise area.
32 Carr and Ed Anchordoguy visited the site, which is located along Industrial Avenue, and found that
33 people need to be extremely careful due to heavy traffic. If the Commission were to pursue the use of
34 the site for a dog run area, the following minimum requirements will have to be considered.

- 35 • Perimeter fencing (Approximately 1500’)
- 36 • Curb cut and gravel parking lot (at minimum)
- 37 • Water for dogs

38 Total costs may be approximately \$50,000-60,000.

39
40 Carr’s suggestion is that the project be put on hold at this point. The Commission concurred.

41 **COMMISSIONERS REPORTS**

42 **1) John Kinsella –**

43
44 **a) Tree Advisory Committee (TAC)** – At a meeting, there was discussion about re-establishing the
45 liaison between the TAC and the Recreation Commission. The TAC is planning to assign members to
46 the parks that Commissioners oversee. Periodically, Commissioners and TAC members would visit
47 the parks together to evaluate the trees and discuss outstanding issues. He asked the Commissioners if
48 they were interested.
49

1
2 Commissioners expressed interest in the suggestion. John Kinsella said that he will be informing the
3 TAC members about the Commission's decision. The hope is to establish a better understanding of the
4 parks and to identify problems or issues that are encountered.
5

6 **b) Oak Hill** – Informed staff that there was a request to place more mulch in the lower section of the
7 park near the picnic table.

8 **Ed Anchordoguy** – As soon as he receives the request by phone, he will have the mulch delivered.

9 **c) Sunrise and Sunset Parks** – No report

10 **d)** All his other parks look good.
11

12 **2) Marja Tarr**

13 **a) Lucchesi Field** – Soccer field striping needs to be repainted. The grass area between the Boys and
14 Girls Club that was recently planted is starting to grow.

15 **b) Museum** – No problems

16 **c) Polly Hannah Klaas** – Hopes that renovation will happen soon.

17 **d) McNear Park Play area** – The area is being used by many children who are loving the new play
18 equipment.

19 **e) Del Oro and McNear Tennis Courts** – Need to be resurfaced.
20

21 **3) Bruce Hagen**

22 **a) Westridge Open Space** – Reported that one of his neighbors is planning to build a fence in the
23 Westridge Open Space.

24 **b) Community Garden** – Looks very attractive.
25

26 **4) Mike Healy** –

27 **a) Dog Park Hours** - On July 15, the City Council approved the proposed dog-park hours.

28 **b) Bag Dispensers** - Passed around a picture of bag dispensers for dog exercise areas that he took
29 while vacationing in Montana.

30 **c) RESA** - With respect to the RESA complex to be, privately developed by Marty Hronec, the person
31 in the neighborhood that was upset about the project had until last Tuesday to file the lawsuit; the time
32 elapsed with no filing.

33 **d)** Did not visit his assigned parks.

34 **e)** Presented concerns about issues regarding feral cats.
35

36 **5) Ken McCoy** – No report
37

38 **DIRECTOR'S REPORTS** – *Jim Carr, Director of Parks and Recreation*
39

40 **a) Dog Exercise Areas** – The new schedule was approved by the City Council - Part of the
41 requirement is to install bag dispensers as well as signage.
42

43 **b) Shollenberger Trail Expansion** – Is about 80% completed. The Civilian Conservation Corp
44 (CCC) has delayed the project and it will be finished by mid August.
45

46 **c) McNear Park Dedication** – Attended the park dedication along with some Commissioners. It was
47 a great Rotary Club effort and members are very happy with the outcome of the project.
48

1 **d) Polly Hannah Klaas Fundraiser** – On June 28, there was a silent auction at the Community
2 Center and \$19,000 was raised. Recreation Supervisor Jan Mandrell was in charge of the fundraising
3 effort and did a great job working with the PHK committee. \$265,000 has been budgeted for the
4 project by the City. The plans specs are finished and staff is waiting for a contractor to review the
5 plans and provide some estimates. His biggest concern is that the building foundation is in very bad
6 condition. The building structure needs to be taken care of first and the renovation of the inside could
7 be done later. There are some PHK committee members interested in pursuing additional fundraising
8 efforts.

9

10 **ADJOURNMENT**

11

12 Bruce Hagen moved that meeting be adjourned at 9:00 p.m. seconded by Mike Healy and unanimously
13 approved.

14