

**PETALUMA SENIOR CENTER ADVISORY COMMITTEE
211 NOVAK DRIVE, PETALUMA, CA
SEPTEMBER 12, 2007 MINUTES**

Call to order: 10:07 a.m.

Pledge of Allegiance and Moment of Silence to honor our servicemen and women.

ROLL CALL:

PRESENT: Lorraine McEvoy, Secretary, Rene Hughes, Bill Greene (new), and William B. Jones (new).

ABSENT: Pat Wapp.

STAFF PRESENT: Don Streeper, Recreation Coordinator, and Jan Mandrell, Recreation Supervisor.

GUEST: David Yearsley, Executive Director, Friends of the Petaluma River.

INTRODUCTIONS: Introductions were made. Don thanked our new members, Bill Greene and William B. Jones, for serving on the Senior Advisory Committee. He also thanked our guest, David Yearsley, for his attendance and interest in senior citizens.

GUESTS COMMENTS: None

APPROVAL OF MINUTES: The August 8, 2007 minutes were approved, as amended, and placed on file.

STAFF REPORT: Don.

>**Resignation.** Patrick Glenn, a newly appointed member of the Advisory Committee, has resigned.

>**Date conflict.** Inasmuch as the 2008 Ski trip dates conflict with the Senior Advisory Committee meetings in the first quarter of 2008, we may borrow a teen assistant to head the ski group. If a replacement for Don isn't found, we may have to temporarily move our meetings on the second Wednesday of the month, (January 16, February 13, and March 12) to another day of the week.

>**Appointments.** Don Streeper has been appointed to serve on the Advisory Committee of the Sonoma County Area Agency, and the Transportation & Mobility sub-committee. Also, Don was happy to report that he has been assigned by the Parks & Recreation Department Director to work with a crew to remove some of the graffiti in town.

>**Member Survey.** Responses to the member survey are still coming in. The surveys in the office can be reviewed at any time, if you so desire.

>**The Ralph M. Brown Act.** The Petaluma City Council has formally recognized and adopted the Brown Act, which governs the actions of public commissions, boards, councils and other public agencies in the State of California. Therefore, members of the Senior Advisory Committee are required to adhere to the rules and regulations of the Ralph M. Brown Act. A copy of the document can be obtained from the Petaluma City Clerk, at City Hall. Discussion of the Brown Act has been tabled for our November 14 meeting. Don will obtain copies, in

advance, for Committee members, to give them time to review the Brown Act rules and regulations before we meet in November. Please review the 28-page document and bring the document itself, for reference, to our November 14 meeting along with any questions or comments you may have.

>Due to family obligations, Bill Greene will not be able to attend October 10 meeting.

>**Jan Mandrell, Recreation Supervisor.** When Don was hired three years ago, he developed a 10-year program for the Senior Center. Since then, through his direction and efforts, Don has brought the Senior Center much farther than the goals he originally set. Jan commended Don for his accomplishment.

COMMITTEE REPORTS:

>**Newsletter-Don:** The deadline for putting information in the newsletter is the 10th of the preceding month.

>**Membership-Don:** Membership to date is 628, an increase of 33 since August 8.

>**Travel-Don:** Trips are listed in the newsletter. Enough trips are planned for ten years. Jan Mandrell and Don Streeper will be attending the National Parks & Recreation Association (NPRA) conference from September 24 to September 28. Should problems arise at the Center during Don's absence, contact Scott Brodhun, Parks & Recreation Director, Administration. The September 28 trip to the Buck Institute will be hosted by Jessica Schieberl, PSC Program Support.

The seasonal shopping trip in December is a very popular event. Last year, four motor coaches were filled.

>**Cookbook-Lorraine:** Morris Press Cookbooks is in the process of compiling the cookbook, which will be sent to the Cookbook Committee for final approval prior to publication. Each cookbook, which costs approximately \$5.00, will be sold for \$12.00. 1,000 copies are on order. Proceeds from cookbook sales are designated for renovation of the kitchen at the Petaluma Senior Center. For the benefit of the new members of the Advisory Committee, Don explained briefly that the renovation includes removal of the old and antiquated commercial dishwasher, which will not be replaced due to the extremely high cost of a commercial appliance, updating the kitchen cabinets, replacing the kitchen sink with a commercial 3-bowl sink, as well as replacing the refrigerator and kitchen stove. The Kitchen Renovation Fund must offset all costs.

UNFINISHED BUSINESS:

>**Senior Expo in October:** The Senior & Active Adult Expo 2007 will be held on Friday, October 26, 2007, from 9:00 a.m. to noon, at the Petaluma Community Center, 320 N. McDowell Blvd. in Petaluma. Don is looking for committee chairpersons. Please sign up on the volunteer list he has prepared. For more details on the Senior & Active Adult Expo, refer to the full-page flyer in the October newsletter.

The flu shot donations will be collected by the hospital this year. In previous years, this was one of the jobs handled by Senior Center volunteers.

>**Senior Club Membership Benefits:** The benefits of Senior Club membership are twofold. 1) Members receive a subscription to the monthly newsletter, and 2) trip discounts and priority registration for Senior Club members.

>**Senior Club Fees for 2008:** (Correction to rates shown on 9/12 Staff Report notes are in **bold** type.)

Don presented a proposed Senior Club dues rate, prorated each quarter of 2008: January - March \$18 single or \$24 for two; April - June @ \$15 single or \$21 for two; **July - September \$12 or \$18 for two; October - December @ \$9 single or \$15 for two.** Beginning in November, Senior Club members will be telephoned to renew their membership.

>**Applicants needed for the SAC.** Two more members are needed for the Senior Advisory Committee. If anyone you know might be interested in volunteering their services, let them know we need their help.

NEW BUSINESS:

>**SAC Chair Selection:** We need a chairperson for the Advisory Committee. Plan to select and vote for a chairperson at the November meeting.

>**RSVP:** RSVP stands for Retired Service Volunteer Program, which is a program of the Volunteer Center of Sonoma County. The program has basic training for volunteers 55 or over. Sign up with RSVP, get credit for the number of hours you volunteer, and you will also be helping the Senior Center. More information about RSVP can be obtained from Lorraine McEvoy, a Senior Center member and coordinator of the RSVP program.

>**Goals for Committee Members:** Page 18 of the October newsletter contains information on what is being done in Sonoma County - education for the community on emergency preparedness and local resources available. For the new members, the City of Petaluma operates on a fiscal year basis. Don also mentioned that the local public access television station will teach you how to use the video camera and you can be certified by PCA. More information is coming about PCA classes, etc. A video of the Senior Center would be a great marketing tool.

>**Add Items from Committee Members:** Bill Greene is concerned and asked for more information about the building of a huge gym and swimming pool in the area near Kohl's on N. McDowell Blvd. No one, including Don or Jan, has heard of any project like that in Petaluma. Don will make inquiries at City departments and see what he can find out.

>**Change in starting time for October 10, 2007 meeting to 9:00 a.m.:**

The 22nd Annual Marin Senior Information Fair 2007 will be held October 10, 2007, from 9:00 a.m. to 3:00 p.m., at the Marin Exhibit Hall, 10 Avenue of Flags, in San Rafael, CA. Committee members agreed to meet at 9:00 a.m., one hour earlier than the regular starting time, for the Petaluma Senior Center Advisory Committee meeting. After a short meeting, interested members may then attend the Marin Senior Information Fair to possibly gain more insight and new ideas that might improve our annual Senior Expo. Rene Hughes made a motion to change the starting time of our October 10 meeting from 10:00 a.m. to 9:00 a.m. William B. Jones seconded the motion, which was approved unanimously by committee members.

> **New Classes:** A Rubber Stamping & Paper Craft Class, taught by Kelly Moss, will begin October 6, 2007. More details are in the newsletter. Power Fit is another new class.

>**Meeting adjourned:** at 11:30 a.m.

Respectfully submitted,
Lorraine McEvoy, Secretary, on October 2, 2007

Reminder! The October 10th meeting starts at 9:00 a.m.