

---

---

# TRANSIT ADVISORY COMMITTEE MINUTES

Thursday, May 3, 2007

3:00 P.M.

CITY COUNCIL CHAMBERS

11 English Street, Petaluma, CA 94952

---

Committee Members: Blanquie, Hempel, Henderson, Hurley, Kroll, Pulvirenti, Torliatt\*, Smith\*\*

**Staff:** John Siragusa, Transit Manager

\* Chairperson, \*\*Vice Chairperson

---

## ROLL CALL

Present: Hempel, Henderson, Hurley, Kroll, Pulvirenti, Torliatt, Smith

Absent: Blanquie

PUBLIC COMMENT: None

APPROVAL OF MINUTES: None

CORRESPONDENCE: Letter/email from Casa Grande student.

## 1. INTRODUCTIONS

Gail Burge contractor from Petaluma People Services Center for paratransit.

Kathy Price contractor from MV Transportation for fixed route transit.

## 2. BROWN ACT RULES & ROBERTS RULES OF ORDER

## 3. DISCLOSURE FORMS

## 4. ELECTIONS: CHAIRPERSON, VICE CHAIRPERSON

o Motion made by Committee Member Hempel to appoint Torliatt as Chairperson, second by Henderson. Motion carries

o Motion made by Committee Member Hurley to appoint Smith as Vice Chairperson, second by Pulvirenti. Motion carries

## 5. TRANSIT MANAGER'S REPORT, OVERVIEW OF PETALUMA TRANSIT

### A. Mission Statement

Discussion on Mission Statement and Goals, draft Mission Statement will be presented at next session.

- B. Budget
  - a. Staff will provide copies of transit contracts with PPSC and MV Transportation.
  - b. Staff will provide copies of transit audit performed by MV Transportation.  
Chairperson Torliatt questioned why MV Transportation is performing an internal audit. Staff shared that MV Transportation is large enough and has staff to perform audit. PPSC, as a non-profit, does not have the staff available to perform audit. Chairperson Torliatt recommended, in the future, we have an independent audit done.
  - c. Staff will present current budget to City Council.
- C. Short Range Transit Plan (mini & long range)
  - a. Mini audit will be submitted to MTC in June 2007.
- D. Website
  - a. All members were asked to visit the website.
- E. Fare Increase  
Committee Member Henderson suggested considering a youth summer fee.
- F. Current Projects
  - a. Transit Mall construction should be completed in July 2007. This will be the hub for all transfers.
  - b. Marketing Plan - portion of TFCA Grant of \$137,000 will be incorporated into a marketing plan, and will be presented by staff later this year. New larger busses will also allow for marketing on side of bus.
  - c. Staff suggested that members of the committee review the General Plan – Mobility Section.
- G. Use of Alternative Fuels – deferred to New Business at next session
- H. Stagecoach to Point Reyes – deferred to New Business at next session

## 6. COMMISSION COMMENTS

Committee Member Kroll suggested time of the meetings could be later, because he works in San Francisco.

Chairperson Torliatt suggested to inform the riders, who catch the bus at the Mervyn's stop, the bus shelter will be re-installed.

Committee Member Hempel reported the work, currently being done by the South County Senior Forum, is to encourage more seniors to ride public transportation.

**ADJOURN:** 5:20 p.m.