



City of Petaluma, California
Youth Commission Meeting

1 Youth Commission Meeting Minutes
2 Tuesday, April 1, 2008 – 7:00 p.m.

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4 Youth Commissioners Present: Anne Abbott*, Scott Cooper,
5 Whitney Hall, Diane McNamara,
6 and Patricia Souza

7
8 Recreation, Music, and Parks Commissioners Present: Melissa Abercrombie

9
10 Staff Present: Donnie Frank, Kevin Amaral

11
12 Youth Advisors Present: Melissa McCallister, Jaclyn Russell,
13 Ethan Weiss

14
15 * Co-Chair

16
17 APPROVAL OF MINUTES

18 Motion made by **Commissioner Souza** to approve the minutes of the 03/11/08 meeting,
19 seconded by **Commissioner Hall**, and approved by all.

20
21 PUBLIC COMMENT

22 None.

23
24 CORRESPONDENCE

25 None.

26
27 COMMISSION COMMENTS AND REPORTS

28 None.

29
30 NEW BUSINESS

31 None.

32
33 OLD BUSINESS

34 1. Committee Report Out

35 a. Fact Sheet

36 **Donnie Frank** gave a brief overview about the purpose, terms, and selection processes.

37 **Commissioner Hall** made a motion for a straw vote to accept the fact sheet as
38 presented with the conditions that **Donnie Frank, Commissioner Cooper, and**

39 **Commissioner Abbott** would meet to finalize the document with **Commissioner Abbott**
40 having final vote on changes. The motion was seconded by **Commissioner McNamara**
41 and unanimously approved.

42
43 b. Recruitment

44 It was agreed upon to make the flyer more youth-friendly and emphasize the
45 leadership component of the Youth Commission in the flyer. It was also suggested that

1 the application should have "grade/age" added to it, as well as rewording one of the
2 questions to sound better. **Donnie Frank** stated her idea of having everyone fill out the
3 new Youth Commission application with only the adults completing the City's Youth
4 Commission application as well.
5

6 **c. Training Planning**

7 **Commissioner Hall** spoke regarding the Orientation Night, Leadership Training, and
8 August 12th meeting. The commission voiced its ideas and it was decided that
9 **Commissioner Hall** and **Kevin Amaral** would continue to work on planning and
10 coordinating these events.
11

12 ***Action items: What, Who & When?**

- 13 #1 Recruitment Flyer (Approval by Greta & PCSD)
14 *Patricia & Donnie* April 4, 2008
15
16 #2 Argus Article for Recruitment
17 *Whitney* April 2008
18
19 #3 Email Action Items
20 *Serene & Kevin* April 4, 2008
21
22 #4 Commission Selection Process (for Fact Sheet)
23 *Scott, Anne, & Donnie* May 1, 2008
24
25 #5 Orientation Night Planning
26 *Whitney, Kevin, Melissa A. (Resources)* May 1, 2008
27
28 #6 Youth Commission Interviews
29 *2 Adults, 1 Youth, 1 Staff* April 30 – May 6, 2008
30

31 **DIRECTORS REPORTS**

32 None.
33

34 **TEEN COORDINATORS REPORTS**

35 None.
36

37 **ADJOURNMENT**

38 **Commissioner McNamara** made a motion to adjourn the meeting. Seconded by
39 **Commissioner Cooper** and unanimously approved.
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