



# City of Petaluma, California

## Youth Commission Meeting

1 Youth Commission Meeting Minutes  
2 Tuesday, March 11, 2008 – 7:00 p.m.

3  
4 Youth Commissioners Present: Anne Abbott\*, Lynn Carolin, Scott  
5 Cooper, Whitney Hall, Diane  
6 McNamara, and Patricia Souza

7  
8 Recreation, Music, and Parks Commissioners Present: Melissa Abercrombie

9  
10 Staff Present: Kevin Amaral

11  
12 Youth Advisors Present: Jaclyn Russell, Ethan Weiss

13  
14 \* Co-Chair

### APPROVAL OF MINUTES

15  
16 Motion made by **Commissioner Cooper** to approve the minutes of the 02/12/08 meeting,  
17 seconded by **Commissioner Hall**, and approved by all.

### PUBLIC COMMENT

18  
19 None.

### CORRESPONDENCE

20  
21 None.

### COMMISSION COMMENTS AND REPORTS

22  
23 **Commissioner Hall** reported to the commission of a workshop he attended about gang  
24 activity in Santa Rosa. He asked the commission to consider finding a partnership to work with  
25 to bring this type of event to Petaluma.

### NEW BUSINESS

#### 1. Leadership Committee

26  
27 **Commissioner Abbott** read aloud Commissioner Fullerton's resignation letter from the  
28 commission. She then asked the commission if anyone was interesting in being a part of the  
29 leadership committee in which **Commissioner Souza** volunteered herself.

### OLD BUSINESS

#### 1. Purpose Proposal Approval

30  
31 The commission made a final change to the purpose statement and then voted to  
32 approve the document with the correction made. The vote was unanimous for approval.

#### 2. Action Items Check-In

33  
34 **Commissioner Abbott** reviewed the action items from January's meeting. There was  
35 discussion regarding the Teen Council Application and screening/interview process. It was  
36 decided to continue working on the document for the next meeting.

1  
2  
3  
4  
5  
6  
7  
8  
9  
10  
11  
12  
13  
14  
15  
16  
17  
18  
19  
20  
21  
22  
23  
24  
25  
26  
27  
28  
29  
30  
31  
32  
33  
34  
35  
36  
37  
38

**3. Youth Commission Work Session**

**Consultant Serene Cooper** led the commission in a discussion about their recruitment plan. The discussion was extensive and many ideas were brought up. It was also discussed to move the next meeting date to April 1<sup>st</sup>. **Commissioner Hall** made a motion to change the meeting date; **Commissioner Cooper** seconded the motion and unanimously approved. The commissioners ended the work session with some action planning for the next meeting from the ideas they had thought of.

**\*Action items: What, Who & When?**

- #1 Yahoo Group Set-up  
*Melissa A.* March 12, 2008
- #2 Email Data Samples/Posted on Yahoo Group  
*Serene* March 14, 2008
- #3 Email Notes, Action Items & timeline  
*Serene & Kevin* March 14, 2008
- #4 Message/Charter completed  
*Scott, Anne, & Ethan* March 17, 2008
- #5 Orientation, Training, & Benefits Planning  
*Whitney & Kevin* March 20, 2008
- #6 Recruitment Planning  
*Patricia, Diane, & Jaclyn* April 1, 2008

**DIRECTORS REPORTS**

None.

**TEEN COORDINATORS REPORTS**

None.

**ADJOURNMENT**

**Commissioner Souza** made a motion to adjourn the meeting. Seconded by **Commissioner Cooper** and unanimously approved.