



City of Petaluma, California

Youth Commission Meeting

Youth Commission Meeting Minutes Tuesday, October 14, 2008 – 6pm

- I. Meeting called to order by Anne Abbott at 6:03pm
- II. Kyle conducted roll call

Commissioners present: Anne Abbott, Amber Faur, Whitney Hall, Patricia Souza, Scott Pritchard, Melinda Velasquez, Leo Clare do Ceu, Brandon Meyers, Jaclyn Russel, Eduardo Torres, Kyle Yoshioka, Serene Cooper, Alyssa Silva, Suzanne, Gille O' Kane, Donnie Frank

- III. Motion to approve Minutes from last meeting by Comm. Pritchard, second by Comm. Souza and unanimously approved.
- IV. Public Comment – None
- V. Correspondence – None
- VI. New Business
 - a. Commissioner Abbott advised of the budget cut impacts as they affect the PYC. Namely loss of Staff – Donnie Frank and the closure of the Teen Center.
 - b. Teen Center closes on October 17, 2008
 - c. Schools will take over the youth employment function with work permits being handled at the Community Center.
 - d. Teen Ctr to be oopen June – Aug for camps
 - e. All PYC monthly and sub-committee meetings will be at Community Center
 - f. Commissioner Hall suggested that the group respond to City Council and their decision. Action for next meeting.
- VII. Commission Protocols
 - a. Committee minutes are to be e-mailed to Kyle and Anne by the first Monday of each month.
 - b. Agenda items sent to Kyle and Anne by first Monday of each month
 - c. Each Committee will be responsible for minutes at monthly meeting in two month increments, beginning with Leadership Committee.
 - d. E-mails that are Youth Commission related will have “Y/C” in subject line
- VIII. Committee Reports
 - a. Membership Committee
 - i. Chairs are Brandon and Melinda
 - ii. Discussed meeting facilitation and roles of chairs
 - iii. Three members to have quorum and make decisions
 - iv. Focused effort on topic of Safety (namely Gangs) – thought that the topic is better suited for the Outreach Committee
 - v. Serene to send those minutes to Leadership
 - vi. Main focus of the group will be to recruit and establish a timeline for recruitment. They will also tap the skills of those within the Youth Commission.
 - vii. Met with PD on gang education and gathered info from Police.
 - viii. Police Department’s wish is that we are the link between PD and City Council
 - ix. Discussion took place on ensuring that we have fair representation from all sides of all issues
 - x. Commissioner Souza requested some additional assistance in contacting youth that are not responding to phone calls in an effort to understand their intent as it relates to being an active member.

- 1 xi. Attendance policy to be drafted
2 b. Outreach Committee
3 i. Chairs are Jaclyn and Melissa
4 ii. Topic of focus was drugs and alcohol, healthy food and access to services
5 iii. Meetings are on Mondays
6 iv. Commissioner Souza suggested reaching out to other groups in the area
7 c. Special Projects and Events
8 i. Commissioner Souza and Fauer met to discuss ideas for group
9 ii. The group was asked to come up with “the idea” for projects we engage in
10 iii. Criteria for projects was suggested and agreed upon:
11 1. Long term sustaining impact on community/”multi-faceted”
12 2. Youth involved gaining skills
13 3. Participatory with community and engaging existing groups
14 iv. Areas of focus suggested:
15 1. Recreation, Health and Safety (i.e. greening of downtown businesses, access to
16 services, building a teen website run by PYC)
17 v. A healthy conversation ensured regarding “long term” goals and “short term” goals. The
18 need to understand the “capacity” of the group was addressed in term of time
19 commitment.
20 vi. Commissioner Fauer suggested a forum series supported by website.
21 vii. Special Projects will review data and bring back specific ideas after refining information.
22 viii. Group was reminded to think about how much time everyone has to commit.
23 IX. Kyle requested that all groups refine their primary focus for publication so in an effort to have a clear
24 understanding and ensure we are efficient.
25 X. Adjournment
26 a. Motion to adjourn by Commissioner Pritchard at 7:58pm, seconded by Commissioner Souza and
27 unanimously approved.
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