



**Community Development Department**  
11 English Street  
Petaluma, CA 94952  
<http://cityofpetaluma.net>

Building Division  
Phone: (707) 778-4301  
Fax: (707) 778-4498  
To schedule inspections: (707) 778-4479  
Email: [cdd@ci.petaluma.ca.us](mailto:cdd@ci.petaluma.ca.us)

## Projects Which Require Building Permits

All new installations listed below require permits. Permits, if required for replacement items, are also indicated. **The following is only a partial list and other things that are not listed may require a permit.** Note that all work regardless of whether or not a permit is required shall comply with the State and Uniform Codes, Municipal Codes and City Ordinances.

### BUILDING PERMITS

- Accessory dwelling
- Accessory building over 120 sf
- Attached storage shed
- Awnings
- Carports
- Covering the interior walls of an unfinished building/garage
- Decks that are attached to the structure
- Demolition (interior or exterior)
- Doors new
- Doors replacement if size is increased
- Garage and garage conversion
- Enclosing a porch
- Fence (new or replacement) – ***planning permit application is required for all fences.***
- Fireplace
- Foundations
- Handicap restroom(s)
- Handicap ramp(s)
- New walls
- Partition wall
- Patio cover/trellis/arbor
- Patio enclosure
- Porch and sun rooms
- Pool (in and above ground)
- Re-roof
- Roof change (flat to sloped)
- Room addition
- Remodels
- Retaining walls over 4 feet in height, measured from the bottom of the footing to the top of the wall require a building permit and engineering calculations. Walls under 4' mat still need a permit if they are subject to a surcharge.  
***Retaining walls which are not over four (4) feet in height measured from the bottom of the footing to the top of the wall require a planning fence permit application.***
- Seismic (earthquake) retrofit
- Shower wall repair and enclosures
- Signs
- Siding
- Skylight
- Spa/hot tub
- Spray booth (fire permit also required)

Stairway  
Storage loft/platform  
Storage shed/building having a floor area of 120 square feet or more  
Sliding glass door  
Sliding glass door replacement if area is increased  
Suspended ceiling  
T-bar ceilings  
Termite/dry rot repair  
Tenant improvements  
Windows, new and replacement, if area is increased  
Windows in a bedroom if area is increased, if sill height is raised, or if clear opening is altered  
**Windows, new and replacement, in Historic District or structure**

## **MECHANICAL PERMITS**

Air conditioning  
Central vacuum system  
Commercial kitchen hoods  
Ducting system  
Extension of duct system  
Exhaust fans (new): bathroom, kitchen, laundry  
Exhaust fans replacement if type, size, or rating is changed  
Fireplace insert  
Heating unit (central furnace, wall furnace, floor furnace, unit heater)  
Make-up air units  
Paddle/ceiling fans  
Product conveying systems  
Ventilation systems  
Wood stove/pellet stove

## **PLUMBING PERMITS**

Dishwasher new  
Dishwasher replacement if an air gap isn't existing  
Fixtures (new): bathtub, bidet, laundry tray, lavatory, shower, sink, and toilet  
Fixtures replacement if plumbing is changed  
Garbage disposal new  
Garbage disposal replacement if plumbing is changed  
Gas piping (new, replacement, and extensions)  
Grease traps  
Lawn sprinkler anti-siphon valves  
Sewer ejectors  
Solar panel  
Fire Sprinkler (residential sources of ignition)  
Standpipe (washing machine or water softener)  
Sewer line replacement  
Sump pumps  
Water heater (new, replacement and relocated)  
Water piping (new, replacement and extensions)

## **ELECTRICAL PERMITS**

Cook top/oven/range  
Cook top/oven range replacement if type (gas or elec.) or rating is changed  
Exterior lighting for commercial buildings (new or replacement)  
Garbage disposal  
Garage door opener only if adding outlet or wiring  
Lighting fixtures  
Paddle/ceiling fans (new only)

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- Pool related electrical
- Service panel or sub panel (new, replacement, relocated, or upgraded)
- Spa/hot tub related electrical
- Temporary power poles
- Wiring (new, extended, replacement, and upgrades)
- Wiring devices (new) switch, outlet, etc.
- Wiring and wiring devices for appliances such as air conditioners, space heaters, dishwashers, washing machines, water heaters, clothes dryers, etc.
- Wiring and wiring devices for motors, generators, transformers, industrial heating, air conditioners and heat pumps, cooking and baking equipment, etc.
- Wiring and wiring device for signs

The following is a **partial** list of projects that **DO NOT** require a permit. All work regardless of whether or not a permit is required shall comply with the State and Uniform Codes, Municipal Codes and City Ordinances. Please check with the other City of Petaluma Departments for their requirements. Departments may require approval and/or permits for work not mandated to have a permit by the Building Division.

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|--------------------|--|-----------------------|
| Concrete Flatwork  | concrete patio   |                       |
| Landscaping        | painting/wallpaper                                     | carpet                |
| Floor covering     | French drains  | cabinet faces         |
| Clean up interior  | door replacement                                       | play house/tree house |
| Wall or floor tile | very minor sheetrock repair such as small hole repair. |                       |

Detached storage building having a floor area less than 120 square feet, no electrical, mechanical or plumbing installed, and no finish on interior walls such as wallboard or pegboard - **these buildings still need to meet zoning setbacks**

Replacement of windows where size of opening remains the same (**windows and doors for properties within the historic districts require planning approval**)

Plumbing fixtures where plumbing is not changed

Plug cord connected spa/hot tubs

Electrical receptacles, lights, switches (replacement)

This is a comprehensive (**but not complete**) list of items or projects that require permits. Other items not listed may or may not require a permit. Any project which is submitted to this office for review and approval could require the applicant to apply for one or more of the above mentioned permits.

**Please feel free to contact the Building Division whether a permit is needed or not. We will answer specific questions about your project. We can be reached at 707-778-4301 between the hours of 8am- 5pm Monday through Thursday. Walk in counter hours are from 8am-12pm and 1pm-4pm Monday through Thursday.**