

June 2010

NEW REQUIREMENTS FOR HAZARDOUS MATERIALS BUSINESS PLAN (HMBP) REPORTING

The State of California is now requiring that HMBP be reported electronically using the new on-line California Environmental Reporting System (CERS). CERS incorporates all the elements of an HMBP in an on-line format that can be submitted electronically directly to the Fire Prevention Bureau. This will replace the current practice of completing these forms by hand and submitting hard copies.

The Fire Prevention Bureau has created the “CERS Guidance Document” to assist you with this transition. The Guidance Document provides simple, step-by-step instructions for registering to use and create an HMBP in CERS. In an effort to make this process as efficient and easy as possible, **we highly recommend that you review and update your current HMBP prior to creating the new, on-line form.**

The “CERS Guidance Document” can be found on our website at <http://cityofpetaluma.net/firedept/prevention.html> under the “Documents and Forms” section at the bottom of the page.

Please contact the Fire Prevention Bureau directly at (707) 778-4389 if you have any questions.